

## NOTICE INVITING TENDER

No. Accts/441/

Dated, Guwahati the            th., Sept'2021

Sealed Tender bids affixing non refundable court fee stamp of Rs.8.25 (Rupees eight & paise twenty five only) are invited by the undersigned from the manufacturers or authorized dealers/suppliers for supply, delivery and installation of branded desktop computers, printers and other accessories etc. to the office of the Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lohra, Guwahati-781040.

Aspiring Bidder may obtain the detailed "List of Items/Equipments" and detailed "Terms & Conditions" from 27-09-2021 to 05-10-2021 during working hours from the office of Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lohra, Guwahati-781040, or download the same from this office's website [www.ciflabour.assam.gov.in](http://www.ciflabour.assam.gov.in)

The last date of submission of bid is 3 P.M on 05/10/2020 and shall be opened in the office of the undersigned at 4 P.M on the same day in presence of the representatives of the Bidders if they desire so.

In case, it happens to be a Govt. Holiday, bids will be accepted till 3.00 P.M of the next working day and will be opened at 4 P.M on the same day.

The bidder may visit/examine the said office premise on any working day during office hours for proper assessment of the scope of the work before submitting their bids. No claim whatsoever will be entertained later on.

The undersigned reserves the right to accept or reject in part or full, any or all the offers without assigning any reason thereof.

*Sd/-*  
Chief Inspector of Factories, Assam  
NPS International School Lane, Betkuchi  
Lohra, Guwahati-40

Memo No. Accts/441 / *3565-66*  
Copy To:

1. Website
2. Office Notice Board

Dated Guwahati the *24*th September, 2021

*Sd/-*  
Chief Inspector of Factories, Assam  
NPS International School Lane, Betkuchi  
Lohra, Guwahati-40

### List of Item/Equipments

Sl No.	Name of the Item	Features and Specification		Quantity
1	Desktop (Branded)	CPU	Intel core i5 processor	10 (Ten) No's
		Memory	8 GB DDR4 RAM, Window 10 original	
		Hard Disk Drive	1 TB HDD and 128 GB/256 GB SSD	
		Display	19 inch or Greater, LED, Resolution 1920×1080 pixel	
		Warranty	3 Years	
2	Printer (Black and White)	Laser/Monochrome Manual duplex printing /Print, copy and scan/22 pages per minute		5 (Five) Nos
3	Printer with Scanner Colour with Ink Tank	Colour Printer with Scanner with Ink Tank - A4, Legal Size Compatible		1 Nos
4	Antivirus Software	Total Security (One year validity)		20 Nos
5	Wi-Fi Router	Wireless with a range of 15 meter and above		3 Nos

#### Terms and Condition:

1. The Bidder should deposit a DD for 2% of the quoted amount towards the earnest money (EMD) drawn in favour of the Chief Inspector of factories, Assam, Guwahati-40. EMD of all unsuccessful bidders will be returned after finalization of the tender. No interest will be payable on the EMD.
2. The Bidder should indicate the Firms Registration Number/Trade Licence, GST Registration No. & PAN submitting photo copies thereof.
3. The Bidder should submit their Bid in sealed envelope superscribing **“Quotation for supply, delivery and installation of branded desktop computers, printers, and other accessories etc”**.
4. The price should be quoted in both figures & words and should remain valid till 31.03.2022
5. Necessary Tax will be deducted from the bill as source at per existing Rule of Govt.
6. Payment of the bill is subjected to release of fund by the Govt.

*Sd/-*  
Chief Inspector of Factories, Assam,  
Betkuchi, Lokhra, Guwahati-40.