

## **NOTICE INVITING TENDER**

No. Accts/459/01

Date: 28/05/2019

Sealed Tender bids affixing non refundable court fee stamp of Rs.8.25 (Rupees eight & paise twenty five only) are invited by the undersigned from the manufacturers or authorized dealers/suppliers for supply and installation C.C.T.V surveillance system at the office of the Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lokhra, Guwahati-781040.

Aspiring Bidder may obtain the tender documents along with term & condition from 29-5-2019 to 06-06-2019 during working hours from the office of Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lokhra, Guwahati-781040, or download the same from this office's website [www.ciflabour.assam.gov.in](http://www.ciflabour.assam.gov.in)

The last date of submission of bid is 3 P.M on 06/06/2019 and shall be opened in the office of the undersigned at 3.30 P.M on the same day in presence of the representatives of the Bidders if they desire so.

In case, it happens to be a Govt. Holiday, bids will be accepted till 3.00 P.M of the next working day and will be opened at 3.30 P.M on the same day.

The bidder may visit/examine the said office premises on any working day during office hours for proper assessment of the scope of the work before submitting their bids. No claim whatsoever will be entertained later on.

The undersigned reserves the right to accept or reject in part or full, any or all the offers without assigning any reason thereof.



Chief Inspector of Factories, Assam  
NPS International School Lane, Betkuchi  
Lokhra, Guwahati-40

**TENDER DOCUMENT FOR  
CCTV SURVEILLANCE  
SYSTEM**

**CHIEF INSPECTOR OF FACTORIES, ASSAM**  
Nps International School Lane,  
Betkuchi, Lohra, Guwahati-40

## TENDER DOCUMENT

Tenders are invited for Supply, Installation, Commissioning, trial run, warranty services of CCTV Surveillance System of reputed brand to be installed at the office of the undersigned in two bids System. Part-I is Technical Bid & Part-II is Financial Bid. Both the offer shall be in two sealed envelopes super scribing with the phrase (1)“Technical Bid” / “Financial Bid” as applicable, (2)Name of the Firm. (3) Reference of Tender notice etc. Both the envelopes will be kept in one sealed envelope superscribing (1) Name & address of the Firm, (2) Reference no. of the Tender Notice and shall be addressed to the “The Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lokhra, Guwahati-781040.”

Specification of CCTV Surveillance system in furnished at **ANNEXURE-I**

### 01. PART-I (TECHNICAL BID)

The Technical bid must be accompanied with the following documents, each page of which must be signed by the bidder with stamp affixed.

1. Non refundable court fee stamp of Rs.8.25 (Rupees eight & twenty five paisa) only to be affixed to the tender.
2. Earnest Money Deposits of 2% of the quoted amount in the form of Demand Draft in favour of Office of the Chief Inspector of Factories, Assam, payable at Guwahati drawn in any branch of nationalized bank or any other scheduled commercial bank. The validity of the EMD should be one year.
3. PAN and GST registration certificate.
4. Technical specification of CCTV Surveillance system along with Technical literature/leaflet shall be submitted.
5. Brand name of the Product offered should be mentioned, which must meet the technical specification as given in the Annexure-I.
6. Dealership/Distributorship certificate for each item quoted from the principal manufacturer
7. Clientele list of bidder.
8. Warranty for minimum 3(three) years from the date of installation of Surveillance system



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Chief Inspector of Factories, Assam  
NPS International School Lane,  
Betkuchi, Lokhra, Guwahati-40.

## 02. PART-II (FINANCIAL BID)

1. Rate (Both in figure and words) & amount against each machineries/equipment/accessories is to be filled up in bill of Quantities. .
2. Price shall be inclusive of all Taxes, Duties, Packing & forwarding. Freight, Installation & commissioning, Trial Run, etc. The price for all other accessories/cables are to be quoted separately.
3. Price bid of only those Tenderers whose offer are found technically suitable after scrutiny shall be opened for further evaluation as per recommendation of Purchase/selection committee.
4. Price of all items required under the specification should be included in the financial bid & no supplementary price offer will be entertained.

### GENERAL TERMS AND CONDITIONS OF TENDER.

1. The Rate quoted should be indicated the detailed break up like the basic price GST, Freight etc.
2. Non conformity of Technical specification will lead to out -right rejection of the offer
3. Manufacturer/Authorized Dealer shall be responsible for all services relating to Execution/commissioning, trial-runs etc. during Warranty period.
4. The bidder/vendor should visit the site location to assess the exact requirement of the work.
5. Tender, addressed to the "The Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lohra, Guwahati-781040." can be submitted either in person or through Registered post/ speed post/ courier The date and time of receipt of offer shall be reckoned as the date and time of the submission of offer at the "Office of the Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lohra, Guwahati-781040."
6. The department shall not be responsible for any delay including postal delay in submitting offer. As such, any request for accepting offer after the due date and time shall not be entertained.
7. Manufacturer/ Authorized Dealer/ Supplier shall be responsible for all services relating to Machineries/Equipment supplied during warranty period.
8. Machinery / Equipment, accessories etc. with ISI mark shall be given preferences.
9. Non submission of documents along with the tender as laid down may entail rejection of the tender.



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Chief Inspector of Factories,  
Assam, Guwahati-40.



10. The Tender Evaluation Committee reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

11. Committee in its discretion may divide the work among several tenderer.

12. Submission of tender by the Tenderer implies that he has read the instruction in the tender documents, the general condition of contract & has made himself aware of the scope & the specifications of the work to be executed & accepted all terms & conditions

**COMPLETION PERIOD OF WORK:**

The entire work of supply, installation and commissioning along with successful trial run of the CCTV Surveillance system will have to be completed within 3(Three) weeks from the date of award of the work order.

**WARRANTY PERIOD:** Minimum 3 (three) years warranty should be offered against each machinery/ equipment by the bidder from the date of commissioning of machinery/ equipment.

**VALIDITY OF OFFER:** The offer shall remain valid for a period of 1(one) year from the date of submission of offer.

Earnest money so paid will be released or returned as the case may be to the unsuccessful tenderer after the award to work is finalized. No. Interest will be payable on EMD submitted.

For successful bidder the earnest money will be retained as security deposit up to warranty period or a period of 12(Twelve) month whichever is less..

Awarding the supply order to the successful bidder is subject to the availability of fund. The undersigned will not be responsible for advance floating of tender. The tender submitted by telex/telegram/fax/email etc. shall not be considered Conditional tender shall not be accepted. Canvassing in any form will entail disqualification / rejection of the tender offer

The undersigned reserves the right to accept/reject any or all tenders (including the Lowest) without assigning any reason whatsoever.



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Chief Inspector of Factories,  
Assam, Guwahati

**ANNEXURE - I**  
**TECHNICAL SPECIFICATION**

1. C.C.TV ( Branded)

SI.No.	Particulars	Specification	Quantity	Units	Basic Rate	Total Amount (inclusive of all taxes)
1-A	Camera- 5 no's	Dome HD camera (Branded) Day & Night				
1-B	Camera- 6 no's (Bullet HD)	Dome camera (Branded) Day & Night				
2	Image sensor	1/3" ex view HDD CCD				
3	Effective pixel	976 (H) x 582(V) / 2MP				
4	Scanning mode	2.1 interline scan				
5	Scanning area	3.7 (H) x 2.7 (V)				
6	Horizontal resolution	650 TVL- color ( 30 IRE)				
7	Minimum illumination	1.3 wide				
8	Signal to noise ratio	More than 62db				
9	White balance	ATW				
10	Auto gain control	Always on				
11	Back focus adjustment	ABF light control				
12	ALC/ELC synchronization	Internal/Multiplexed				
13	Lens	3.6 x variable focal length				
14	Day & Night	IR cut filter with Auto switch				
15	Focal length	2.8mm x 12mm				

2. Digital Video Recorder (Branded)

SI.No.	Particulars	Specification
1	No of DVR	1 no (Branded)
2	Analogue video input	16 channel
3	Video compression	H-2640
4	Pixel memory	704 (H) x 576 (V)
5	Hard disc	Upto 4TB
6	Audio compression	G711
7	Frame rate	25 fps
8	Alarm in	16 channel
9	Real time	4 CIF
10	Recording	Up to 45 days

3. HD LCD Panel/ LED PANEL

Sl.No.	Particulars	Specification
1	No. of Panel. (LED/LCD)	1 no
2	Screen Size	32"
3	Pixel	166 x768
4	Power Adaptor	12 VCD 1 amp
5	Connector	BNC/RCA
6	Cable	Co -axial Cable



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