



GOVT. OF ASSAM
OFFICE OF THE CHIEF INSPECTOR OF FACTORIES, ASSAM
NPS International School Lane, Betkuchi, Lohra, Guwahati-781040.

NOTIFICATION

The Internal Complaints Committee in the office of the Chief Inspector of Factories, Assam has been constituted vide Office Order No.Esstt.397/4456-63, Dtd. 22nd October, 2019.

The Inter Complaints Committee shall be responsible for:-

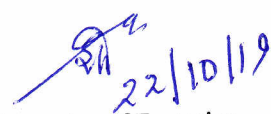
- Receiving complaints of sexual harassment at the workplace.
- Initiating and conducting inquiry as per the procedure.
- Submitting findings and recommendations of inquiries.
- Coordinating with the employer in implementing appropriate action.
- Maintaining strict confidentiality throughout the process.

➤ **The Notification**

Dated, Guwahati the 22nd October, 2019.

No.Esstt.397/4456-63: In pursuance of the Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 an "Internal Complaints Committee" is constituted under the control of Chief Inspector of Factories, Assam for prevention of sexual harassment of women at workplace and to process complaints made by employees about sexual harassment with the following persons –

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|----|--------------------------------------|-------------------|
| 1. | Mrs. R Talukdar, U.D. Assistant- | Presiding Officer |
| 2. | Mrs. B Dastidar, U.D. Assistant - | Member |
| 3. | Mrs. S Bora, Statistical Officer- | Member |
| 4. | Mrs. K Khound, Laboratory Assistant- | Member |
| 5. | Mrs. R Medhi Dutta, L.D. Assistant - | Member |
| 6. | Shri B.P. Borthakur, Law Assistant- | Member |
| 7. | Shri N N Deka, Superintendent- | Member |
| 8. | Shri Sailendra Das, Advocate- | External Member |


Chief Inspector of Factories,
Assam, Guwahati-40.