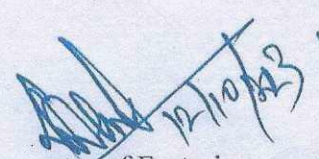


## NOTICE

Applications are invited from qualified and experienced persons and institutions of repute situated within the State having persons possessing qualifications and experiences as set out in Schedule Annexed to Sub-Rule-1 of Rule 2A of Assam Factories Rule 1950(as amended) for recognition of a few Competent Persons, within such areas and for such period as may be specified for the purpose of carrying out tests, examinations, inspections and certification for such building, dangerous machinery, hoists and lifts, lifting machines and lifting tackles, pressure plants, confined space, ventilation systems and such other process or plant and equipment as stipulated in the Act & the Rules made there under located in a factory. Prescribed application form with terms and conditions alongwith schedule under the Act & Rules can be obtained from the office of the Chief Inspector of Factories, Assam, NPS International School Lane, Betkuchi, Lokhra, Guwahati-40 on any working days and also can be downloaded from our website [www.ciflabour.assam.gov.in](http://www.ciflabour.assam.gov.in). The last date of receipt of duly filled in application form is 20 (twenty) days from the date of publication of this notice.

  
Chief Inspector of Factories,  
Assam, Guwahati-40.

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**N.B. Please note that the last date of submission of application is 06<sup>th</sup> November,2023.**

**ANNEXURE II**

Form of Application for grant of Certificate of Competency to a person under Sub-Rule (1) Rule 2A.

1. Name
2. Date of Birth
3. Name of the Organization (if not self-employed).
4. Designation.
5. Educational Qualification (copies of testimonials to be attached).
6. Details of Professional experience (in chronological order) :

| Name of the period | Designation | Area of Responsibilities | Organization | Service |
|--------------------|-------------|--------------------------|--------------|---------|
|                    |             |                          |              |         |

7. Membership, if any, of professional bodies.
8. ( i ) Details of facilities (examination, testing, etc.) at his disposal.  
( ii ) Arrangement for calibrating and maintaining the accuracy of these facilities,
9. Purpose for which competency certificate so sought (section or sections of the Act should be stated).
10. Whether the applicant has been declared as a competent person under any statute ( If so, the details)
11. Any other relevant information.
12. Declaration by applicant.

I .....hereby declare that the information furnished above is true, I undertake.

- ( a ) that in event of any change in facilities at my disposal (either addition or deletion) or my leaving the aforesaid organization, I will promptly inform the Chief Inspector;
- ( b ) to fulfill and abide by all the condition stipulated in the certificate of competency and instruction issued by the Chief Inspector from time to time.

Place & Date

Signature of the applicant

Declaration by the Institution (if employed)

I.....certify that Shri.....

Whose details are furnished above, is in our employment and nominate him on behalf of the organization for the purpose of being declared as a competent person under the Act. I also under take that I will---

- ( a ) notify the Chief Inspector in case the competent person leaves our employment;
- ( b ) provide and maintain in good order all facilities at his disposal as mentioned above;
- ( c ) notify the Chief Inspector any change in the facilities ( either addition or deletion)

Date.....

Signature.....

Designation.....

Telephone No.....

Official Seal.

**ANNEXURE III**

**Prescribed under Rule 2(A)**

Form of Application for grant of Certificate of Competency to an Institution under Sub-Rule (2) of Rule 2A.

1. Name and full address of the Organization
2. Organization's status  
(Specify whether Government, Autonomous, Co-operative, Corporate or Private)
3. Purpose for which Competency Certificate is sought (Specify Section (s) of the Act).
4. Whether the Organization has been declared as a competent person under this or any other statute.  
If so, give details.
5. Particulars of persons employed and possessing qualification and experience as set out in Scheduled annexed to sub-rule (1) of Rule 2A.

| Sl. No | Name and Designation | Qualification & Experience | Section (s) and the Rule Under which competency is sought for |
|--------|----------------------|----------------------------|---|
| 1.     |                      |                            |   |
| 2.     |                      |                            |   |

6. Details of facilities (relevant to item 3 above) and arrangements made for their maintenance and periodic calibration.
7. Any other relevant information.
8. Declaration  
I.....hereby, on behalf of.....certify the details furnished above are correct to the best of my knowledge. I undertake to---  
( i ) maintain the facilities in good working order, calibrated periodically as per manufacturer instruction or as per National Standards; and  
( ii ) to fulfill and abide by the conditions stipulated in the certificate of competency and instruction issued by Chief Inspector from time to time.

Place & Date

Signature of Head of the  
Institution or of the Persons  
Authorized to sign on his behalf  
Designation

**ANNEXURE IV**

Form of Certificate of Competency issued to a person or an institution in pursuance to Rule 2A made under Section 2(ca) read with section

I..... in exercise of the power conferred on the under Section 2 (ca) of the Factories Act and the Rules made thereunder, hereby recognize.....

(Name of the institution)

Or Shri.....employed in.....

(Name of the person) (Name of the organization) to be a competent person for the purpose of carrying out tests, examinations, inspections and certification for such buildings, dangerous machinery lifts and hoists, lifting machine and lifting tackles, pressure plants confined space ventilation system and process or plant and equipment as the case may be used in a factory located in.....

Under Section .....and the Rules made thereunder.

Strike out the words not applicable.

This certificate is valid from.....to.....

This certificate is issued subject to the conditions stipulated hereunder---

( i ) Tests, examinations and inspections shall be carried out in accordance with the provisions of the Act and rules made thereunder.

( ii ) Tests, examinations and inspection shall be carried out under direct supervision of the competent person or by a person so authorized by an institution recognized to be a competent person.

( iii ) The certificate of competency issued in favour of a person shall stand cancelled if the person leaves the organization mentioned in his application.

( iv ) The institution recognized as a competent person shall keep the Chief Inspector informed of the name, designation and qualification of the persons authorized by it to carry out tests, examinations and inspections.

( v ) .....

( vi ) .....

Station

Office Seal

Signature of the

Date

Chief Inspector

Countersigned by Secy, to

The Govt. of Assam, Labour and Employment Deptt.

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**Note** – A separate certificate should be issued under each relevant section. A person or an institution may be recognized competent for the purpose of more than one section of the Act.